

## **Instructions for New NCIDQ Credit Tracking Process**

NCIDQ has operated and maintained a tracking program for continuing education courses for the profession for 15 years. This is essentially a transcript of all of the continuing education programs that have been completed by an individual interior design practitioner. Participation is voluntary, but allows individuals to keep one central record of their continuing education. Anyone may participate in the registry; being a Certificate holder is not a requirement.

This registry will be shut down after June 30, 2011. No courses will be accepted after that date. You will be able to view and print your transcript from this registry through June 30, 2012. We recommend printing a copy for your files.

NCIDQ only enters courses approved by IDCEC in the registry. We do not approve courses or conference sessions. Only members of IDCEC have that authority. NCIDQ simply maintains the database as a service to the profession.

For further instructions, please follow this link:

<http://www.ncidq.org/ContinuingEd.aspx>

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